FULBRIGHT FOREIGN LANGUAGE TEACHING ASSISTANT (FLTA) PROGRAM
**Instructions for Completing the
2025-2026 Fulbright FLTA Program Application**

Application: https://apply.iie.org/flta2025
Read all instructions carefully before completing the application.

Contents

General Information

The application is supported by all modern browsers. We highly recommend that you use a current version of Google Chrome, which supports Windows, Mac, and Linux platforms.

Prior to starting an application, please complete the following steps:

Step 1: Learn requirements for submitting an application
Before you begin an application, contact the Fulbright Program Office in the country from which you are applying. Deadline dates and application requirements for a Fulbright grant will vary from country to country. You must make sure you are eligible to apply. Additional information and a list of participating countries can be found here: https://foreign.fulbrightonline.org/.

Fulbright Program Office（日米教育委員会）への連絡は不要です。

Step 2: Record username and password in a safe place
Your email address is your username. When you create an account for this online application, record your password in a secure place. You can log in and out of the application as frequently as you like using your username and password. If necessary, you can reset your password by clicking the "Forgot Your Password" link on the log-in page.

Step 3: Complete the application
You do not need to complete this application at one time. You can re-enter at any time to edit your application. However, once you SUBMIT your application, you CANNOT make changes to it.

To complete your application correctly, please answer all questions completely and carefully. Review these additional tips:
- Use upper and lower-case letters (e.g. John Smith). Avoid using all capital letters (e.g. JOHN SMITH). Do not use special characters, such as accent marks.
- You can copy and paste information into all text boxes.
- Limit your responses to the space provided in all text boxes.
- Prepare required documents and save them in PDF format. It is highly recommended that to preserve any formatting and special characters in your documents, you upload them in PDF format.
- Some questions are "required." They are marked with an asterisk (*). You will not be able to submit your application until all required items are complete.
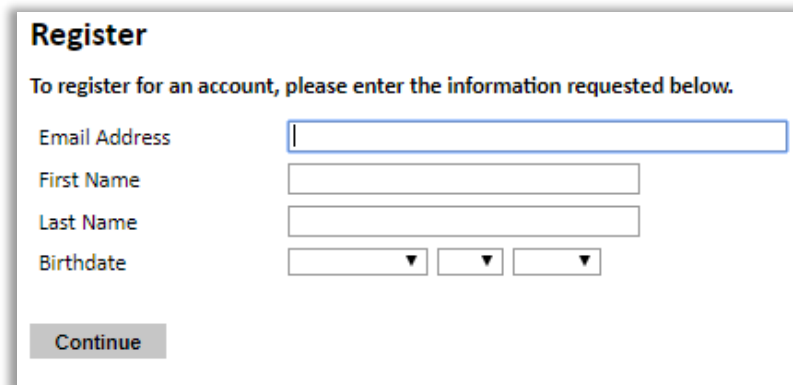
Step 4: Submit the application
Once you have entered all required information, including recommenders, review your application for errors. If all information is correct, submit your application. Once you submit you CANNOT make changes to your application.

Creating Your Online Account

1. To start, click *Create an account*.

2. Enter your email address, first name, last name, and select your date of birth (Month-Date-Year) from the drop-down menus. **Your name must be entered exactly the way it appears (or will appear) on your passport.**

   氏名は戸籍上のものとし、英語はパスポートに記載されているスペルと同一のものにしてください。

   Register

   To register for an account, please enter the information requested below.

Email Address	
First Name	
Last Name	
Birthdate	▾ ▾ ▾

   Continue
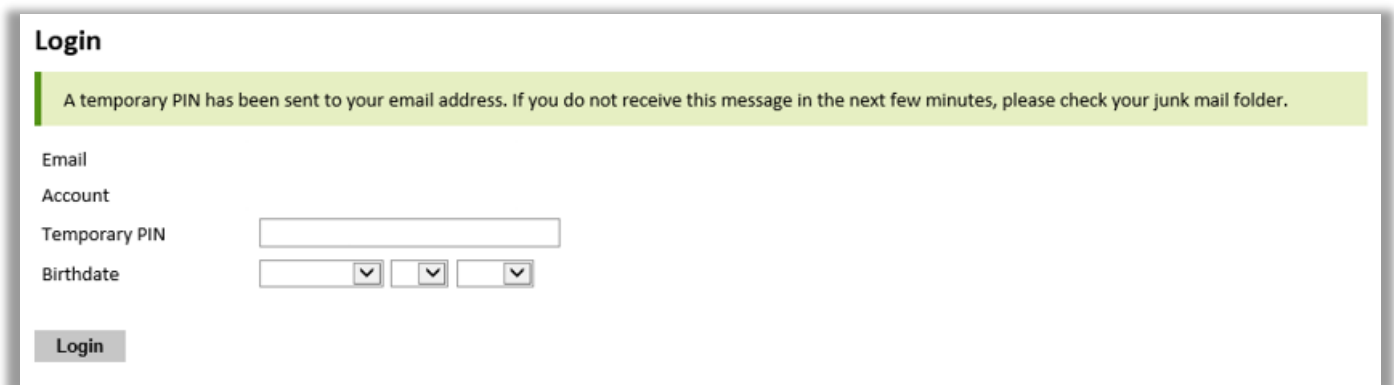
   Note: Use an email address that you will be able to access for at least two years after submitting your application. This is the email address you will use to log in to your application account. We recommend you do NOT use a work email address if you will not have access to it during your grant in the U.S.

   フルブライト奨学金で渡米することになった場合、派遣先大学との連絡にも使えるアドレスを記入してください。
   現在大学４年生の場合は、卒業後も継続して使えるアドレスを記入してください。

3. Click Continue. You will receive an email from apply@iie.org confirming that you have started the application. The email will include a temporary PIN. Follow the instructions in the email to activate your account using the temporary PIN.

4. You will be prompted to enter your pin and then create a password to complete login.

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email	
Account	
Temporary PIN	
Birthdate	▾ ▾ ▾

Login

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password

New Password (again)

✖ At least one letter
✖ At least one capital letter
✖ At least one number
✖ Be at least 12 characters
✖ New passwords must match

Set Password

5. Returning users: Click *Log in* and enter your email address and password. If you do not remember your password, click *Forgot your password?* and follow the resulting instructions.

Managing Your Application

EDITING YOUR APPLICATION PRIOR TO SUBMISSION

1. You may log in at any time to review and edit your application form, upload documents, and enter recommender information.

2. Remember to save your application after completing each page by pressing the *Continue* button at the bottom of each page.

   Note: The application will automatically log you out after 60 minutes of inactivity, so it is best to save your application frequently.

REVIEWING YOUR APPLICATION AFTER SUBMISSION

1. After you SUBMIT your application, you CANNOT make any changes.

2. You may continue to log in to your account to view the information you have submitted, save a PDF of your application form, and manage your recommenders.

   オンライン願書提出後、申請者用の控えの PDF ファイルを印刷してください。

3. You can manage your recommenders by clicking on the *Recommendations* section of the online application.

LETTERS OF RECOMMENDATION

1. Letters of recommendation will be submitted directly to Fulbright by the recommenders you registered via your application.

2. Letters of recommendation and language evaluations may be submitted before or after you submit the application.

   上記 Language evaluation は不要です。

3. The letter of reference must be written by a teacher under whom you have studied or pursued research in the proposed field of study or by someone who has supervised you in work related to expected program responsibility. This letter should be typewritten and written in English. If not in English, then an accurate translation must be attached.

4. You must register three recommenders at the time of application submission.

5. If your recommender is unavailable, you will have the option to exclude the recommender and add an alternative after you submit the application.

Welcome

Review the information provided including the Fulbright Policy Guidelines.

You must select 'Yes' to confirm you have the read the Fulbright Policy Guidelines.

Click *Continue* to save your response and advance to the next section.

Preliminary Questions

These questions address essential program eligibility. All questions are required.

Preliminary Questions

Through which program country are you applying?*

[dropdown]

If you don't see your country listed above, this means there are no current FLTA Opportunities for your country. For more information, please visit https://foreign.fulbrightonline.org/about/fulbright-flta.

To which academic year are you applying?*

[dropdown]

Academic year 2023-2024 typically corresponds to initial grant periods between August/September 2023 and May/June 2024; grant dates and grant lengths will vary by program.

Do you hold or are you applying for:*

1. U.S. citizenship; or
2. Dual citizenship with the U.S.; or
3. U.S. permanent residency?

[dropdown]

Have you applied for the diversity visa lottery or have a diversity visa lottery application pending? *

[dropdown]

Have you reviewed and do you meet all program eligibility requirements for the country through which you are applying?*

[dropdown]

1. Select the country through which you are applying for the Fulbright grant from the dropdown menu.

   「Japan」を選択してください。

2. Select the appropriate program year from the dropdown menu.

   「2025-2026」になっていることを確認してください。
   （上記画像内の *Academic year 2023-24* 以下の数字は一昨年申請用のものです。）

3. U.S. Citizenship, Dual Citizenship with the U.S. or Permanent Residency: select 'Yes' or 'No' to indicate your response.
   a. U.S. citizens or permanent residents of the U.S. are ineligible to participate in the Fulbright Foreign Language Teaching Assistant Program. Applicants who select 'Yes' will not be able to view the application.

   米国籍または米国永住権を持っている方は、フルブライト FLTA プログラムに応募できません。

4. Select 'Yes' or 'No' to indicate where you have applied for the diversity visa lottery or have a diversity visa lottery application pending?
    a. Applicants who select 'Yes' must indicate in the provided text box details regarding their diversity visa lottery application. Applicants should state when the application was submitted, the type of application submitted, the purpose of the application and the application's current status.

5. Select 'Yes', 'No', or 'unsure' to indicate if you are aware and meet all program eligibility requirements.
    a. Please review the program eligibility requirements for the country through which you are applying before proceeding.

6. Carefully review the provided IIE Data Privacy Consent information. Indicate your acceptance of the data privacy terms by selecting 'Yes' or 'No'.
    a. You will not be able to submit your application without indicating your agreement to the Data Privacy terms.

7. Select 'Yes' or 'No' to indicate if you meet all employment eligibility requirements.
    a. Applicants or applicants' immediate family cannot have been employed by the stated organizations and/or agencies within the year prior to application.
    b. If you select 'Yes', please provide details of employment or association.

8. Select 'Yes' or 'No' to indicate if you will waive your right to review the information contained in evaluations submitted by recommenders.

9. Click *Continue* to save your responses and advance to the next section.

Country Information

1. Review all information in this section.

2. Note any country-specific instructions for completing the rest of the application, including:

    a. Country Website
    b. Application Instructions
    c. Deadline information
    d. Supporting materials

3. Click *Continue* to proceed to the next section.

Personal Information

Enter all required biographical information. Please review country-specific guidance (provided in the Country Information section of the application) to determine whether you must provide additional information.

1. Enter your name exactly as it appears on your passport. Only enter a preferred name if it is DIFFERENT than your legal name (e.g. Alex instead of Alexander).

2. If your name is recorded differently on any previous records, list it in the Name on Previous Records section (e.g. maiden name).

   成績証明書等の名前が旧姓で表記される場合、その旧姓を記入してください。

3. The birthdate that you used to create your account will automatically appear. If you entered this date incorrectly during your account creation, you may correct it now.

4. Enter your city of birth and select country of birth, sex (as it appears or will appear on your passport or travel document), preferred gender identity, and marital status from the dropdown menus provided.

   City of Birth は出生地を記入してください。出生地は本籍地ではありません。違う都道府県に同じ名前の市区町村があるため、以下の例のように、「市区町村名、都道府県名」としてください。海外の場合は、市を記入してください。
   例） ・Chiyoda-ku, Tokyo
   　　 ・Fuchu-shi, Hiroshima
   　　 ・Saitama-shi, Saitama
   　　 ・Agatsuma-gun, Gunma など

5. Enter number of dependents. Please review the FLTA Program's policy on J-2 visa sponsorship for dependents: select 'Yes' or 'No' to indicate your response.

   Dependent がいない場合も回答が必須です。

6. Please indicate any limitations you may have that require accommodations. The Fulbright Program complies with the Americans with Disabilities Act (the "ADA") and is committed to diversity and inclusion. This information is gathered for statistical purposes and to ensure appropriate accommodation at a prospective host institution.

7. Select your country of citizenship and country of residence from the dropdown menus provided. To select indicate additional countries of citizenship, hold down the CTRL (PC) or Command (Mac) button when selecting options.

8. If applicable, enter your national identification number and any additional countries in which you hold citizenship.

   マイナンバー情報は**不要**です。記入しないでください。

9. Click *Continue* to save your responses and advance to the next section.

Contact Information

Enter all required contact information. Please review country-specific guidance to determine whether you must provide additional information.

1. Select the country where you live from the dropdown list first when entering your permanent address (i.e., physical address where you live).
   a. Based on your country selection, the subsequent fields will change to match the address format of that country.
   b. Complete the remaining address fields. Do not use accents or special characters.

2. Select 'Yes' or 'No' to indicate if your current mailing address (i.e., the address where you receive mail) is the same as the permanent address you entered above. *They do not have to be the same.*
   a. If you answer 'No,' then a second address section will appear where you may enter your mailing address information.
   b. If you answer 'Yes' to this question, proceed immediately to the next question.

3. Enter your contact numbers as appropriate. Include the country code. If the field turns red, please review the numbers that you have entered to look for any errors.
   a. To find the correct country code, click on the blue 'country code' link

4. The email address used to create your account will appear in the primary email address field and will not be editable. You may provide an Alternate/Secondary Email that can be used to contact you if Fulbright Program Officers cannot reach you via your primary email address.
   Note: All system-generated emails will continue to go to your primary email address.

5. Enter your home country emergency contract information. The individual(s) you list may be contacted in the event of an emergency while you are participating in grant activities, including any required travel for interviews in your home country.

   日本国内の緊急連絡先情報は記入必須です。

6. Entering emergency contact information in the United States is not required. If you have emergency contact(s) in the United States at this time, please enter the appropriate information.

   米国内の緊急連絡先は該当する方がいなければ、空欄で構いません。

7. Click *Continue* to save your responses and advance to the next section.

Academic & Professional Information

This section collects information about your academic and professional background, including your curriculum vitae/resumé, academic degrees, professional experience, awards and recognitions, and experience abroad.

Prepare and upload documents in PDF format as required (*). Note any page limits and ensure your documents do not exceed page limits.

Curriculum Vitae/Resume

1. Upload your curriculum vitae/resumé in PDF format that does not exceed four (4) pages.
   Note: If your file exceeds 4 pages, an error message will appear on the Review page and will prevent submission of your application.

   > 書式は自由です。英文の履歴書の後に、和文の履歴書を繋げて一つのファイルにしてアップロードしてください。
   > 写真は貼らないでください。

   a. Click *Browse*.
   b. Locate and select the file that you previously saved to your computer.
   c. Click *Open*.
   d. Click *Upload* to complete the file upload.

Curriculum Vitae/Resume	Please upload a document that does not exceed four (4) pages.	Browse... No file selected.

Academic Background

2. List all post-secondary educational institutions you have attended for credit-bearing coursework, in reverse chronological order, including any in which you might be presently enrolled. Do not include any short-term certificate programs. Short-term certificate programs should be noted on your CV/Resume.

   > - 学籍を置いたことのある全ての大学名（海外留学分も含む）を記入してください。Institution には大学名を、在学（籍）中のものを必ず含めて、新しい順に記入してください。
   > - 高校は記入する必要はありません。

   a. Click *Add New Academic Background*.
   b. Type in the name of the institution.
   c. Choose the level of study (graduate or undergraduate) from the dropdown menu.
   d. Select the country where the institution is located from the dropdown menu.
   e. Enter the appropriate city and region/state.
   f. Provide the website of the institution (optional).

g. Select the U.S. equivalent of the degree or diploma earned (e.g., BA – bachelor's degree).
h. If relevant, provide the actual name of the degree or diploma (e.g., license)
i. Enter the discipline in which this degree or diploma was earned.
j. Indicate the Actual/Local Name of the Degree or Diploma.

英訳を用いず、ローマ字表記にしてください。(例 Bungaku-shushi、Bungakushi など)

k. Note your final or current cumulative GPA (grade point average).
l. Note the highest possible GPA at the academic institution.

成績証明書に記載の GPA を入力してください。GPA が不明の場合は、N/A と入力し先に進んでください。

m. Select the month and year of start and end dates (Month – Year format) that you attended this institution.
   ▪ If a degree is in progress, list expected end date of academic program.

n. Select the date (Month-Year format) that you received your degree from this institution.
   ▪ If a degree is in progress, list expected date of conferral in this field.
o. Click *Save*.

Academic Background

Institution*	
Level of Study*	
Institution Location (all address fields are required)*	
Country	United States
City	
State	Select State
Website	
Name of Diploma or Degree Equivalent*	
Discipline/Subject*	
Actual/Local Name of Degree or Diploma*	
Final or current cumulative GPA (grade point average)*	
Highest Possible GPA of Academic Institution*	
Enrolled From*	
Enrolled To*	

If a degree is in progress, list expected date of conferral for Date Degree Received.
If your course does not result in a degree list the end date of the course for Date Degree Received.

Date Degree Received*	

3. To add additional entries for post-secondary educational institutions, click *Add Institution* and follow the bulleted instructions above.

Professional Experience

4. List your current professional affiliation or employer and any relevant previous professional experience by clicking *Add New Professional Experience* under Professional Experience.

現職を含め直近の勤務先から、新しい順に入力してください。

    a. Choose the role which most closely corresponds to your current role and/or relevant previous professional work experience from the drop-down menu.

    b. Enter position title (e.g. Director, Coordinator, etc.) or type of work (e.g. accounting).

職名（肩書）を記入し、full-time （専任）か part-time（非常勤）かも明記してください。
（例 Full-time Lecturer、Part-time Lecturer 等）

    c. Enter the name of your employer.
    d. Enter the department name if applicable.
    e. Select the start and end dates for the position you entered (Month-Year format). If you are currently employed in this role, leave the End Date fields blank.
    f. Select the country where your current place of employment is located from the dropdown menu. Enter in the street address, city, state/region, and post code as applicable.
    g. Click *Save*.

Professional Experience

Role*	⌄
Position Title / Type of Work	
Employer Name*	
Department Name	

If you are currently employed, please leave the End Date field blank.

Start Date *	⌄ ⌄
End Date	⌄ ⌄

Employer Address

Country	United States ⌄
Street	
City	
State	Select State ⌄
Postal Code	

5. If you have more than one current position and/or relevant previous professional experience, click *Add Experience* and follow the instructions above.

Awards and Recognitions

6. Enter a list of the following items into the text boxes provided (all text boxes have a 250-word limit). If you do not have anything to add, leave text boxes blank:
    a. Any scholarships and/or fellowships you currently or previously received (include the source or sponsor, amount, where held and duration).
    b. Any academic honors and prizes that you have received in the text box (include any titles and/or dates).
    c. Any books, articles, and/or thesis published by you, particularly in your proposed field of study (include the title, place, and date of publication).
    d. Any research you may have conducted or participated in.
    e. Any professional societies, fraternities or other organizations in which you now hold membership or in which you have been active in the past.

Experience Abroad

7. List any travel, study or residency you have had abroad (in any country other than your own) for more than one month from the last ten years. This can include time overseas for education, research, business, vacation, etc.
   a. Click *Add New Experience Abroad*.
   b. Select the country in which you spent your professional travel and/or residence abroad from the dropdown menu provided.
   c. Select the start and end dates (Month-Year format) of you travel/residency.
   d. Enter the purpose of your travel abroad.

   > 目的と、スポンサー[主な経費の出資者である奨学金団体名、家族・両親（parents）、自費（self）、勤務先（employer）等]を入力してください。 例）Undergraduate Exchange program [Sponsored by XX University]

   e. Click *Save*.

8. If you have more than one trip abroad to enter, click *Add New* again, and follow the bulleted instructions until all entries have been saved.

9. Select 'Yes' or 'No' to indicate if you have previously entered the United States on a J-1 or J-2 visa.
   a. If 'Yes', you are required to select the J category of sponsorship from the list and upload a copy of your previous DS-2019.

   > 過去にJビザで海外渡米経験がある場合は 'Yes' を選択してください。'Yes'を選択した場合のみ、追加項目が出ます。ビザカテゴリーを選択し、PDF に変換した DS-2019 をアップロードしてください。
   > お手元に DS-2019 がない場合は、アップロードせずに進んでください。ただし、米国国務省に推薦された場合は、後日提出を求められる可能性があります。
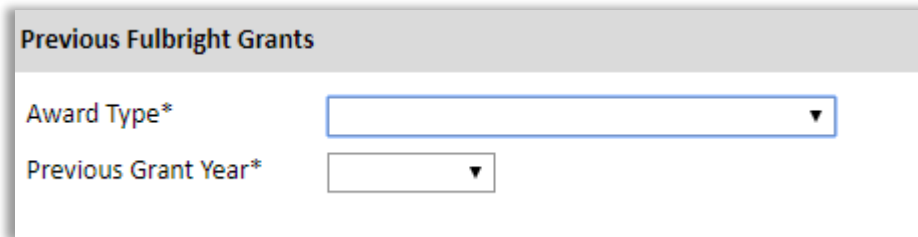
Previous Fulbright Grant

10. Select 'Yes' or 'No' to indicate if you have previously been awarded a Fulbright grant.
    a. If 'Yes', you are required to list the grant(s):
        ▪ Click *Add Previous Fulbright Grant*.
        ▪ Select the Fulbright award type from the dropdown menu provided (e.g., Fulbright FLTA, Fulbright Foreign Student, etc.).
        ▪ If you select "Other (please specify)", enter in the name of the Fulbright grant that you received in the "Other, please specify" field.
        ▪ Select the academic year that corresponds to the year in which you received the Fulbright grant.
        ▪ Click *Save*.

Previous Fulbright Grants	
Award Type*	▼
Previous Grant Year*	▼

11. Click *Continue* to save your responses and advance to the next section.

Academic Materials

This section collects copies of your unofficial transcripts with the diploma if applicable. Please consult the country-specific guidance provided in the application to determine what documents you should upload in this section.

If required, please upload scans of all available transcripts and diplomas from post-secondary institutions you have attended.

> ▪ 学籍を置いたことのある全ての大学（海外留学分も含む）の英文卒業証明書と英文成績証明書を新しい順にアップロードしてください。
> （卒業証明書、成績証明書の順に１つのファイルにして）
> ▪ 現在大学４年生の方は英文卒業見込み証明書、英文成績証明書の順に１つのファイルにしてアップロードしてください。
> ▪ 現在大学院生の場合は、英文在籍証明書と大学院の英文成績証明書、学部の英文卒業証明書と英文成績証明書が必要です。
> ただし、学部の成績証明書に卒業記録（卒業年月日、取得学位）が記載されている場合は、学部の卒業証明書は不要です。
> ▪ 証明書をスキャンする際、「複写」「COPY」等の文字が出ても構いません。
> ▪ 各証明書の発行日に指定はありませんが、現在在学中の場合は、発行後３ヶ月以内の証明書のみ有効とします。

1. Select the corresponding institution from the list.

2. Review the institution information (which you provided on the previous page). If this information is incorrect, please return to the previous page to edit.

3. Select *Browse* and locate the desired file on your computer. Click *Open*.
   a. You may upload transcripts/diplomas as a multi-page documents or upload single page documents.

   一つのファイルにして、PDF 形式でアップロードしてください。

4. Click *Save*. Repeat these steps for all applicable institutions.

5. Click *Continue* to save your responses and advance to the next section.

Language Skills

This section collects information about your native language, English language skills, and any additional languages that are relevant to your project proposal.

1. Select your native language from the dropdown menu provided.

English Language Proficiency

If your native language is not English, a section collecting your English language proficiency will appear.

2. Rate your English language proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

Additional Language Skills

3. Select the number of additional languages that you would like to include that may be of use for your project or study plans.

4. Select the language you are reporting from the dropdown menu and rate your proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

5. Click *Continue* to save your responses and advance to the next section.

Test Scores

This section collects information about standardized test scores that you have taken or will take in the future. Standardized tests include TOEFL, GRE, GMAT and IELTS. Standardized test scores are often required for admission to U.S. institutions.

2022 年 6 月 2 日以降に実施され、2024 年 6 月 1 日 までに提出できる TOEFL/IELTS のスコア情報を入力してください。
基準点は TOEFL(iBT) 79-80 点、あるいは IELTS 6.0 以上です。フルブライト奨学金の選考では、TOEFL（iBT）の My Best scores は採用せず、通常スコアを採用します。IELTS は Academic Module を採用します（CD IELTS、IELTS for UKVI も可）。General Training Module のスコアは認めません。また、IELTS Indicator と TOEFL iBT Home Edition のスコアも認めます。

＜日米教育委員会での審査後、米国国務省に推薦された場合＞
プログラム開始日以前 2 年以内に実施された TOEFL/IELTS のスコアが必要となります。2022 年 6 月 2 日〜2023 年 8 月 31 日に実施された TOEFL/IELTS スコアをご提出いただく場合は、再受験が必要となる場合がありますので、ご了承ください。

1. Select *Add Test*.

2. Select the test type from the drop-down menu.

3. Select the test date from the drop-down menu (Month-Day-Year format).
    a. If you have not yet taken the test, enter the date that you are registered for the test.

4. Enter your test scores, if you have the results from the test.

5. Click *Save*. Repeat these steps for all applicable standardized tests.

6. Click *Continue* to save your responses and advance to the next section.

Add Test	
Type	▼
Test Date	▼ ▼ ▼

Score Reports

1. If you enter test scores, you will be directed to the Score Reports section, where you will upload copies of your available score reports.

スコアレポートは PDF 形式のもの（スコアレポート原本のスキャン、またはオンラインのスコアレポート画面）をアップロードしてください。

a. Click *Browse*.
b. Locate and select the file that you previously saved to your computer.
c. Click *Open*.
d. Click *Upload* to complete the file upload.

FLTA Information

This section collects information specific to the Fulbright Foreign Language Teaching Assistant (FLTA) Program. Please review country-specific guidance to determine whether you must provide additional information.

Language Skills

1. Select the language you are apply to teach/assist in the U.S. 「Japanese」を選択してください。

2. Rate proficiency in the chosen language using the appropriate dropdown. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

3. Indicate your Mother Tongue (Native) Language using the dropdown.

4. Rate your overall level of English Proficiency using the appropriate dropdown. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

Preferences

FLTA プログラムでの職務や派遣先の希望を選択してください。※こちらで選択した希望の職務、派遣先になるとは限りません。

5. Using the drop-down menu, select which option you are willing to perform in your role as a language assistant on a U.S. university campus.

6. Indicate if there is a particular region in the U.S. that you would **most prefer**. If you believe you are adaptable to all regions, please respond 'I would accept any placement'.

7. Indicate if there is a college or university type which you would **most prefer**. Select from the dropdown menu as appropriate. If you believe you are adaptable to all institution types, please respond 'I would accept any placement'.

8. Select if there are any college or university types which you would **refuse** an offered assistantship. Select from the dropdown menu as appropriate. If you believe you are adaptable to all institution types, please respond 'I would accept any placement'.

Teaching Experience

語学の教歴がある場合は、記入してください。無い場合は、空欄のままで結構です。

9. Indicate, numerically, the total amount of language teaching experience in years and months that you currently have or previously held. The noted values for years and months should together total to the amount of time you have taught language.

10. Please provide a brief overview of your prior language teaching experience:
    a. Indicate level, class sizes, English and/or native language teaching experience for each position held.

Interests

11. Input your academic and non-academic interests into the appropriate text boxes.

12. Click *Continue* to save your responses and advance to the next section.

Plagiarism Agreement

1. Carefully review the Plagiarism Agreement and indicate your acceptance of the terms by selecting 'Yes' or 'No'. You will be ineligible for the program if any part of your Fulbright application is found to have been plagiarized.

2. Click *Continue* to save your responses and advance to the next section.

Essays and Objectives

This section collects information about your objectives and motivations for applying for the FLTA program. In addition, you will be required to answer questions regarding your teaching methodologies and techniques and how you plan to share your culture in the U.S.

Objectives and Motivations

Please upload a well-structured essay that addresses your background and qualifications for the Fulbright FLTA Program, past experiences that have been formative in your personal development, reasons for applying to the program, and how being an FLTA will assist you in achieving your long-term career goals. **Your response should be at minimum 700 words in length.**

1. Select *Browse* and locate the desired file on your computer. Click *Open*.
   a. Uploaded objective statements are limited to a maximum of two pages. PDF, JPEG, and TIFF image files are all accepted. PDF is preferred.
   b. Click *Upload*.

   > ここではＡ４サイズで２ページ以内にまとめた英文エッセイ（予めワード等でデータを作成し、**PDF ファイル**に変換しておいたもの）をアップロードしてください。

Teaching Methodologies and Techniques

> テキストボックスに直接、300 文字以上、500 文字以内（半角英数字）で入力してください。

2. Type a response that focuses on the teaching methodologies and techniques you would like to utilize to teach your language to U.S. students. This brief essay should focus on the language you will be teaching in the U.S. (not English). Mention any innovative approaches you have utilized as a teacher or encountered as a learner that you may employ. **This response is expected to be 300-500 words in length.**

Sharing your Culture

> テキストボックスに直接、300 文字以上、500 文字以内（半角英数字）で入力してください。

3. Type a response choosing one of the three following scenarios: 1. A guest lecture at your host institution 2. An international festival 3. Volunteering at a local youth center; and explain what it means to be a cultural ambassador and how you would

share your culture in the chosen scenario using your own unique perspective. **This response is expected to be 300-500 words in length.**

4. Click *Continue* to save your responses and advance to the next section.

Additional Information

Country-Specific Materials/Supplemental Materials/Additional Documentation

1. Use this section to upload any required additional documentation per your country-specific guidance.

   > アップロードは不要です。

Other Grants and Awards

1. Use the text box to indicate if there are any other scholarships, fellowships or employment that would supersede your participation in the FLTA program should it be offered.
   a. If you select 'Yes', please provide further details regarding the noted scholarship, fellowship or employment.

   > 併願中・予定の他奨学金情報を入力してください。この情報により選考が不利になることはありません。

Outreach Survey

1. Complete the Outreach Survey.

2. Click *Continue* to save your responses and advance to the next section.

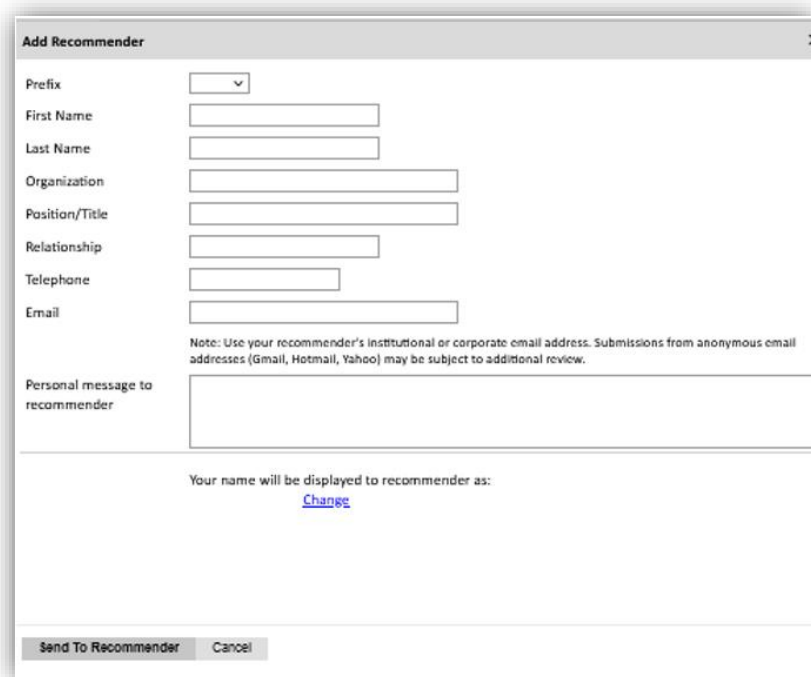# Authorization of Release of Information

1. Carefully review the Authorization of Release of Information statements.

2. Type your signature in the provided text box to confirm your authorization of release of information.

Recommender Registration

Use this section to register your recommenders. Three references are requested. Refer to your country-specific instructions for any further details on the required number of recommenders.

Once you register your recommenders, they will receive an automatic email with instructions on completing the online recommendation form. You can track the status of recommendations, send reminders, and add/delete recommenders through this system before **and** after submission of your application. Letters of recommendation **must be** submitted directly by your recommenders either via the online application or to your Fulbright Program Office.

1. Click *Add Recommender.*

2. Complete all fields in the pop-up form.

3. Click *Send to Recommender* to generate automatic email to recommender.

4. Click *Continue* to save your responses and advance to the next section.

Add Recommender	X

Prefix	[▼]
First Name	
Last Name	
Organization	
Position/Title	
Relationship	
Telephone	
Email	
	Note: Use your recommender's institutional or corporate email address. Submissions from anonymous email addresses (Gmail, Hotmail, Yahoo) may be subject to additional review.
Personal message to recommender	

Your name will be displayed to recommender as:
Change

Send To Recommender   Cancel

5. Once sent, you will have the option to Edit Recommender information if they have not yet started progress on their response and Save, Send Reminders, and Exclude if you wish to remove the recommender and replace with another individual.

英文推薦状は推薦者より直接オンラインで入力・提出していただきます。（Recommender として登録されるとメールで入力サイトへの案内が推薦者に送られますので、その旨を予め申請者から推薦者へお知らせください。）有職者の場合は、3 通のうち 1 通は勤務先直属の上司からの推薦状を含めてください。

入力サイトには主に以下の項目が含まれます。

- 推薦者の氏名・勤務先・役職名・連絡先
- 推薦者と申請者との関係
- 10 項目における評価（クリック方式）
- 推薦文本体（オンライン上のテキストボックスへの直接入力、もしくは PDF ファイルを添付する形になります。）

推薦者が英文で推薦状を作成することが不可能な場合は、以下の形で対処してください。オンライン上で直接入力するテキストボックスは日本語非対応です。

- 推薦者本人が作成した署名付き和文推薦文に、申請者ではなく第三者による英訳を添付してください。英訳者の署名を英訳最後尾に入れてください。和文・英訳分をまとめてひとつの PDF ファイルにしてアップロードしてください。

推薦者の選出は申請者自身でご判断ください。日米教育委員会にお問い合わせいただいても、回答いたしかねます。

Signature

Review the information provided and certify that the information you provided in the application is true and complete by typing your full legal name in the Signature Box:

In place of your signature, please type your full legal name:

[Confirm]

Click *Confirm* to continue to the next page.

Review

The application will review the responses entered and will display any incomplete questions and required attachments that are missing.

- If no errors appear, then your application is ready for submission.
- If any errors appear, correct or complete these sections and return to the Review section to determine if your application is ready for submission.
- Use the *Click Here to Preview Application Proof* to obtain a copy of your submitted application. Please note that the proof is for your records only. You must still submit your application online. Do not send this proof by mail as your application.

REVIEW ALL RESPONSES. CLICK SUBMIT.

オンライン願書を提出した後、自分のアカウントにログイン、画面下の"Preview Application Proof"より PDF ファイルをダウンロード・印刷し、顔写真を貼付けた Biodata Sheet と共に、**日米教育委員会に郵送してください。（6 月 1 日消印有効）**

送付先： 〒100-0014 東京都千代田区永田町 2-14-2 山王グランドビル 207
日米教育委員会 フルブライト交流部

注意事項：いかなる場合でも、以下のものは受け付けません。

- 持参、バイク便、宅配便での提出
- 2024 年 6 月 2 日以降の消印がついた郵便物
- 消印のないもの（後納郵便等）

一度提出された申請書類は返却できません。
また、願書の書き方についてのお問い合わせは原則として受け付けられませんのでご了承ください。